



## **CHRIST THE KING JESUIT COLLEGE PREPARATORY SCHOOL (CHICAGO, IL) SEEKS A DIRECTOR OF DEVELOPMENT**

### **GENERAL DESCRIPTION OF SCHOOL AND POSITION:**

Christ the King Jesuit College Preparatory School, set to open its doors to its first freshman class in the fall of 2008, is a Catholic Jesuit secondary school (grades 9-12) serving young men and women from the Austin neighborhood and surrounding communities of Chicago's Westside. Christ the King Jesuit Prep brings together "the old" with "the new" to create a hopeful and promising future for underserved inner-city students:

- "The Old": Christ the King Jesuit is rooted in the 450-year old Jesuit educational tradition of academic excellence, leadership development, and a commitment to foster the values of faith, service and social justice (for more information, visit [www.jsea.org](http://www.jsea.org))
- "The New": Christ the King Jesuit is created to make the dream of a college preparatory education possible for students whose families cannot otherwise afford the cost of a private, Catholic high school. It relies on a unique and innovative corporate internship program in which students earn three-quarters of their tuition costs while gaining valuable, life-changing skills and experience through jobs in professional and corporate settings. The Cristo Rey Model is a ten-year-old movement of urban college preparatory education that has grown to over ten schools nationwide. It has attracted attention, support and praise from philanthropists, business leaders and educators throughout the country (for more information, visit [www.cristoreynetwork.org](http://www.cristoreynetwork.org)).

The Director of Development of Christ the King Jesuit College Preparatory School reports to the President and is a member of the school's founding leadership team. First and foremost, the ideal director of development finds great personal fulfillment in contributing to Christ the King's Jesuit and Cristo Rey mission. In addition, he or she has an entrepreneurial spirit—excited and undaunted to be on the ground level of a school which will grow and expand to serve 500-600 students. A confident self-starter, the ideal director of development draws upon passion for Christ the King Jesuit's mission and uses his or her creativity, organizational and communications skills to build and execute a strategy and eventually hire, motivate and lead a team of development professionals that will provide the resources for operating support and campus construction. He or she will quickly gain the respect of board members and donors through outstanding written and spoken communication that inspires, promptly responds to and acknowledges their contributions. Working closely with the leadership team, the development director is someone whom others rely on to represent the school's mission and purpose to all audiences, whether they are existing stakeholders or new sources of support. This position offers a once-in-a-lifetime professional opportunity for a director of development to make a major impact on urban young people whose lives will be transformed through the creation of this new college preparatory school.

### **PRIMARY RESPONSIBILITIES:**

- \*With approval from the President and the Board of Trustees, develops and implements an initial capital campaign to raise in excess of \$10M over a six-year period
- \*Communicates clearly and consistently with the public through the quarterly newsletter, all mailings, events and to the media.
- \*Coordinates visits and meetings between the President and potential major gift donors.
- \*Meets regularly with the chair of the Development Committee of the Board of Trustees to help

set the committee's meeting agenda and to coordinate the fundraising efforts of each member of Board of Trustees.

\*Manages the grant application process, fosters and maintains strong relationships with the foundation community, and ensures that grant applications are of high quality.

\*Hires and leads the development team, as the school grows and hires new staff.

\*Facilitates events which bring together potential donors with the President, students, and staff.

\*When and where appropriate, solicits major gifts from potential school benefactors.

**LEADERSHIP TEAM:**

The Director of Development serves on Christ the King Jesuit's founding leadership team, which also includes the Principal, Corporate Internship Director, and Admissions Director.

Successful leadership team members possess:

\* Creativity, flexibility, and teamwork skills to succeed in a fast-paced entrepreneurial endeavor;

\* Alignment to Christ the King's mission as a Catholic, Jesuit and Cristo Rey school;

\* Appreciation and respect for the cultural, ethnic and religious backgrounds of Christ the King's students.

Since Christ the King Jesuit serves primarily African American communities, it seeks leadership team candidates who reflect its students' background and/or have experience working in African American educational settings.

**POSITION REQUIREMENTS:** Bachelor of Arts or Sciences. 5-7 years experience in development/advancement or a professional sales organization with a track record of meeting significant fundraising or sales targets, and successful solicitation of major gifts from donors or new business from clients. "Start-up" experience with a development program or related area is highly desirable. Computer proficiency and a working knowledge of donor software required.

**SALARY AND BENEFITS:** This full-time position offers a competitive salary, based on experience, and a comprehensive benefits package.

**STARTING DATE:** August 1, 2007

**TO APPLY:** Send a cover letter, resume, and three references to:

Rev. Christopher J. Devron, SJ  
President  
Christ the King Jesuit College Preparatory School  
1611 S. Allport St.  
Chicago, IL 60608

Or you may send them by email to [CDevron@ctkjesuit.org](mailto:CDevron@ctkjesuit.org)

*Christ the King Jesuit College Preparatory School is sponsored by the Chicago Province of the Society of Jesus. It does not discriminate on the basis of race, color, national or ethnic origin, gender, sexual orientation or religion.*