

Christ the King Jesuit College Preparatory School

Chicago, IL

SCHOOL DESCRIPTION:

Christ the King Jesuit College Preparatory School, which opened its doors to its first freshman class in the fall of 2008, is a Catholic Jesuit secondary school (grades 9-12) serving families and students in the Austin neighborhood and surrounding communities of Chicago's Westside. Founded in the 450-year old Jesuit educational tradition of academic excellence and leadership development, Christ the King Jesuit is also a "Cristo Rey Model" school, relying on a unique and innovative corporate internship program in which students earn up to three-quarters of their tuition costs through jobs in professional and corporate settings. The Cristo Rey Model is a fourteen-year-old movement of urban college preparatory education that has grown to over twenty-four schools nationwide. It has attracted attention, support and praise from philanthropists, business leaders and educators throughout the country (for more information, visit www.cristoreynetwork.org).

POSITION:

PRINCIPAL –

Christ the King Jesuit is currently seeking a motivated and skilled school leader to serve as its principal. Candidates should possess the creativity, flexibility, and teamwork skills necessary to succeed in a fast-paced entrepreneurial endeavor and be aligned to Christ the King's mission as a Catholic, Jesuit and Cristo Rey school that will educate students from underserved urban communities. In addition, they should demonstrate an appreciation and respect for the cultural, ethnic and religious backgrounds of Christ the King's students. Since Christ the King serves primarily African American communities, it is eager to find leadership team candidates who reflect its students' background and/or have experience working in African American educational settings.

REPORTS TO: President

The Principal directs and coordinates the day-to-day operations of the academic, religious/spiritual and extracurricular life through the faculty, the Dean of Students and the Guidance staff.

PRIMARY RESPONSIBILITIES:

*Appoints, supervises and evaluates school personnel, including teachers, department chairs, guidance personnel, the Campus Minister, coaches and moderators.

*Works together with Admissions Director and leadership team to implement enrollment strategy and meet admissions targets.

*In cooperation with the school's Director of the Corporate Work Study Program is responsible for student academic and developmental progress and for the dismissal of students for disciplinary and academic reasons.

*Collaborates with the Director of the Corporate Work Study Program in scheduling, student work assignments, issues related to student conduct and overall progress of the students and the scheduling of the school calendar and program.

*As directed and delegated by the President, participates in meetings of Board of Trustees and implements directives of the Board.

*Represents the school to the Office of Catholic Schools of the Archdiocese of Chicago, State of Illinois Board of Education, Jesuit Secondary Education Association, Chicago Province of the Society of Jesus, Cristo Rey Network and accrediting bodies.

* Directs the faculty's work on curriculum development and coordinates the overall development of the academic, religious/spiritual and co-curricular programs of the school.

*Maintains effective communication and fosters strong relationships with parents.

*Performs other duties as required.

POSITION REQUIREMENTS:

Master in Education and/or Education Administration; Illinois Type 75 General Administrative Certificate or comparable certification from another state; Minimum 4 years administrative experience; 5 years teaching experience with preference for experience at a Jesuit high school; and demonstrative success as an educator in an urban school setting with African American students.

SALARY AND BENEFITS: This full-time position offers a competitive salary, based on experience, and a comprehensive benefits package.

STARTING DATE: July 2011

TO APPLY: Please send resume, three references, application and transcripts by mail, fax or email to:

Ruston Broussard and Megan Leider

Principal Search Committee Chairs

Christ the King Jesuit College Preparatory School

5088 W. Jackson Blvd.

Chicago, IL 60644

Phone: 773.261.7505 x 240

Fax: 773.261.750

Email: principalsearch2011@ctkjesuit.org.

APPLICATION DEADLINE: May 25, 2011